



**Rotary Club of Tupelo  
Grant Funds Request Form**

1. Name of your organization \_\_\_\_\_

2. Rotary Club of Tupelo Member Sponsor: \_\_\_\_\_

3. Project Funding:

Amount of Grant Requested \$ \_\_\_\_\_

Funds from other sources, if any \$ \_\_\_\_\_

Total Project Cost \$ \_\_\_\_\_

4. Project Description:

Check One: Supporting Education \_\_\_\_\_ Supporting Local Economies \_\_\_\_\_

Fighting Disease \_\_\_\_\_ Protecting Families \_\_\_\_\_

Promoting Peace \_\_\_\_\_ Clean Water \_\_\_\_\_

To learn more about Rotary's areas of focus visit

<https://www.rotary.org/en/learning-reference/about-rotary/areas-focus>

What will the funds be used for? \_\_\_\_\_

5. Project Start Date: \_\_\_\_\_

Estimated Completion Date: \_\_\_\_\_

6. Project Impact: *(How it will improve the community and/or the lives of those involved)*

\_\_\_\_\_

7. Please indicate the number of adults and/or children who will benefit from this project. If children, please state their ages and/or grade level.

\_\_\_\_\_

8. Non-Financial Rotarian Involvement: *(Will RCT members actively participate beyond providing project financial resources?)*

\_\_\_\_\_

9. Responsible Parties: *(Two people that will be responsible for project oversight, funds management, successful completion and end of project financial and operational reports)*

Name: \_\_\_\_\_

Email Address \_\_\_\_\_

Name: \_\_\_\_\_

Email Address \_\_\_\_\_

10. Publicity: *(Plans to ensure that Rotary receives appropriate community recognition)*

\_\_\_\_\_  
\_\_\_\_\_

11. Cooperating Organizations: *(Names of any other organizations and their roles in the Project) Add additional page if necessary*

\_\_\_\_\_

12. Budget: *(Detailed itemized budget for all funds requested – add additional sheet if necessary)*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

13. Reports and Accountability: *(The undersigned requestor understands that he/she is personally responsible for accounting for all funds granted by The Rotary Club of Tupelo and that all funds will be spent in accordance with the above budget. Should there be a need to make a change to the budget during the course of the project, the undersigned will immediately notify the board prior to any actual change.*

A copy of your organization's non-profit status should be attached to your grant request. Requests for funds should be made at least two months in advance.

\_\_\_\_\_  
*(Signature)*

\_\_\_\_\_  
*(Printed name)*

Date: \_\_\_\_\_

Email form and requested documentation to: [info@tupelorotary.com](mailto:info@tupelorotary.com)  
**OR** Mail to: Rotary Club of Tupelo, P.O. Box 1143, Tupelo, MS 38802